

**RESOLUTION NO. 2025-014**

**A RESOLUTION WAIVING THE FORMAL WRITTEN BIDDING  
REQUIREMENT ON THE BASIS OF SOLE SOURCE AND APPROVING  
AN EQUIPMENT AND SERVICES ACQUISITION AGREEMENT WITH  
TROJAN TECHNOLOGIES CORP FOR THE PLUM CREEK WATER  
PURIFICATION FACILITY ARIA MEMBRANE FILTER #3 MODULE  
REPLACEMENT PROJECT**

**WHEREAS**, the Town of Castle Rock, Colorado (the “Town”) has identified a contractor to provide membranes for Castle Rock Water’s Aria Filtra Membrane #3 Module Replacement Project (the “Project”); and

**WHEREAS**, the Town has determined Trojan Technologies Corp. (the “Contractor”) is best suited to complete the Project as the work is of a unique nature and will allow for standardization of Town infrastructure; and

**WHEREAS**, under the Town Procurement Code, the requirement for formal written sealed bids may be waived where only one known source exists, only one single supplier can fulfill the requirements, the service is of a unique nature, the service allows for standardization with existing equipment, or the Town currently has a contract in place with a contractor for similar work (“sole source”); and

**WHEREAS**, according to Section 3.02.060.A.4 of the Town Procurement Code, Town Council has the authority to waive the requirement for formal written sealed bids on the basis of sole source for the procurement of work or services in excess of \$250,000; and

**WHEREAS**, Town Staff recommends Town Council waive the formal written sealed bid requirement on the basis of sole source for the Project in an amount of \$354,143, plus a 10% contingency of \$35,415, for a total authorization amount of \$389,558; and

**WHEREAS**, should Town Council approve the sole source with Contractor, the Town and the Contractor have agreed to the terms and conditions by which the Contractor will provide work for the Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CASTLE ROCK, COLORADO AS FOLLOWS:**

**Section 1.     Sole Source Approval.** The sole source justification form is hereby approved in the form presented at tonight’s meeting, with such technical changes, additions, modifications, or deletions as the Town Manager may approve upon consultation with the Town Attorney.

**Section 2.     Agreement Approval.** The Agreement between the Town and Contractor is hereby approved in the form presented at tonight’s meeting, with such technical changes, additions, modifications, deletions, or amendments as the Town Manager may approve upon

consultation with the Town Attorney. The Mayor and other proper Town officials are hereby authorized to execute the Agreement and any technical amendments thereto by and on behalf of the Town.

**Section 3. Encumbrance and Authorization for Payment.** In order to meet the Town's financial obligations under the Agreement, the Town Council authorizes the expenditure and payment from the 2025 Water Resources Plant Operations Repair & Maintenance Equipment fund in an amount not to exceed \$354,143, plus a Town's 10% contingency of \$35,415, unless authorized in writing by the Town.

**PASSED, APPROVED AND ADOPTED** this 18th day of February, 2025, by the Town Council of the Town of Castle Rock, Colorado, on first and final reading, by a vote of \_\_\_\_ for and \_\_\_\_ against.

**ATTEST:**

**TOWN OF CASTLE ROCK**

\_\_\_\_\_  
Lisa Anderson, Town Clerk

\_\_\_\_\_  
Jason Gray, Mayor

**Approved as to form:**

**Approved as to content:**

\_\_\_\_\_  
Michael J. Hyman, Town Attorney

\_\_\_\_\_  
Mark Marlowe, Director of Castle Rock Water