



Planning Commission Meeting Minutes - Final

Chair Todd Warnke
Vice Chair Kevin McHugh
Carlos Salinas
Jeff Samuelson
Tom Martinez
Kari Stanley
Mitchell Sawin

Thursday, November 14, 2024

6:00 PM

Town Hall Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER / ROLL CALL

Present 7 - Jeff Samuelson, Carlos Salinas, Tom Martinez, Chair Todd Warnke, Vice Chair Kevin McHugh, Kari Olson Stanley, and Mitchell Sawin
Attendance 5 - Kevin Wrede, Dena Paulin, Darcie Hartman, Matt Hayes, and John LaSala

CERTIFICATION OF MEETING

Mr. Wrede confirmed that the meeting and agenda had been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[PC 2024-020](#)

September 26, 2024 Planning Commission Meeting Minutes

Moved by Samuelson, seconded by Vice Chair McHugh, to Approve Planning Commission Topic PC 2024-020 as presented. The motion passed by a vote of: 7 to 0.

Yes: 7 - Samuelson, Salinas, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

PUBLIC HEARING ITEMS

[PC 2024-021](#)

Use by Special Review - 295 Gordon Ct. Accessory Dwelling Unit

Ms. Paulin presented on PC 2024-021 Use by Special Review- 295 Gordon Ct Accessory Dwelling Unit. Chair Warnke verified the two primary criteria being reviewed were the design consistency and the size of the proposed structure.

Moved by Samuelson, seconded by Sawin, to Approve Planning Commission Topic PC 2024-021 as presented. The motion passed by a vote of: 7 to 0.

Yes: 7 - Samuelson, Salinas, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

TOWN COUNCIL LIAISON UPDATE

Mr. Wrede gave an update.

DESIGN REVIEW BOARD UPDATE

Vice Chair McHugh gave an update.

COMMISSION ITEMS

Check for quorum for upcoming meetings

December 12, 2024

December 26, 2024

STAFF UPDATE/PLANNING COMMISSION DISCUSSION ITEMS

Mr. Wrede gave an update.

ADJOURN

Moved by Chair Warnke, seconded by Samuelson, to adjourn. The motion passed by a vote of: 7 to 0.

Yes: 7 - Samuelson, Salinas, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin