



Youth Commission Agenda - Final

Ryan Agresti
Chris Gawlikowski
Evan George
Matthew Hans
Mei James
Abigail Reynolds
Yusuf Sayedy
Lilianna Turk
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Monday, September 8, 2025

6:30 PM

**Town Hall
Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104**

This meeting is open to the public. All times indicated on the agenda are approximate. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

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6:30 PM TOWN TROLLEY TOUR

1. [YC 2025-001](#) Town Trolley Tour Schedule

9:30 PM CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES

PUBLIC COMMENTS

During this time, members of the public are invited to address the commission and staff on items that are not on the agenda. Comments should be limited to no more than four (4) minutes.

COUNCIL LIAISON COMMENTS

YOUTH COMMISSION COORDINATOR COMMENTS

YOUTH COMMISSION MEMBER COMMENTS

ADMINISTRATIVE BUSINESS

ACTION ITEMS

2. [YC 2025-002](#) Appointment of Chair, Vice Chair, Treasurer and Secretary

INFORMATIONAL/UPDATE ITEMS

10:15 PM ADJOURN



Town of Castle Rock

Agenda Memorandum

Agenda Date: 9/8/2025

Item #: 1. **File #:** YC 2025-001

To: Members of the Youth Commission

From: Becca Schnorr, Youth Commission Coordinator

Town Trolley Tour Schedule

Discussion

Time (+Travel time)	Stop	Address	Representative	Commission	Duration
6:30-6:50 PM	Town Hall	100 Wilcox St	Todd Warnke	Planning	20 min
7:00-7:35 PM	Red Hawk Golf Course	2156 Red Hawk Ridge Dr	Brian Erikson Rebecca Dunn Jen Perry and Inger Hiller	Red Hawk Parks & Rec Public Arts	15 min 15 min 5 min
7:45-8:05 PM	Public Works	4175 Castleton Ct	Gio DiDomencio and Joel Wood	Public Works	20 min
8:10-8:30 PM	Water Dpt	175 Kellogg Ct	Tony Rathbun	Castle Rock Water	20 min
8:40-9:00 PM	Fire HQ	300 Perry St	Nate Marsh	Public Safety	20 min
9:00-9:20 PM	CRPD	100 Perry St	Commander Mark Galvan	CRPD officers	20 min
9:20-9:30 PM	Festival Park	300 Second St	Jen Perry and Inger Hiller	Public Arts	10 min
9:30 - 10:15 PM	Town Hall	100 Wilcox St Rhyolite Room	Councilmember Tim Dietz and Becca Schnorr	Youth Commission	45 min

This event is designed to help our newly appointed Youth Commissioners better understand the role of some of our Town advisory commissions, while exploring opportunities to work together in service to Castle Rock youth.

Commissioners' roles include:

- Riding along on the trolley to engage with youth and learn about other commissions
- Sharing an overview of the commission's role in the Town at your designated stop
- Leading an interactive task or hands-on activity to involve the teens (up to 10 minutes)
- Highlighting ways youth can get involved or partner with your commission



Town of Castle Rock

Agenda Memorandum

Agenda Date: 9/8/2025

Item #: 2. **File #:** YC 2025-002

To: Members of the Youth Commission

From: Becca Schnorr, Youth Commission Coordinator

Appointment of Chair, Vice Chair, Treasurer and Secretary

Discussion

Per usual procedure, the Commission will appoint its Chair and Vice Chair to serve an annual term. Each Board and Commission in Town shall appoint a Chair and Vice Chair officer from among its members by a majority vote at the first meeting.

The responsibility of the Chair is to preside over meetings and expedite the business of the agenda. The Chair shall sign correspondence on behalf of the Commission and may call a special meeting or cancel a regular meeting. The Vice Chair shall be empowered with the same duties and authorities as the Chair in the absence of the Chair.

In addition to electing a Chair and Vice Chair, as described in 2.14.030, the Commission will also elect a Secretary and a Treasurer:

The Secretary shall track meeting attendance and all motions and votes taken within the meetings. In coordination with all officers, the Secretary will also create talking points from meetings to share with Town Council.

The Treasurer shall create, manage and submit a proposed budget for the Commission, based upon funds allocated to the Commission within the Town's annual budget. The Treasurer will also create project cost estimations and track expenditures, in coordination with the Youth Commission Coordinator.

Voting for Chair

1. Staff asks Commissioners to express their interest in serving as Chair.
2. Interested Commissioners may make a statement of why they want to serve as Chair.
3. Staff distributes ballots to each member of the Commission to vote for one of the candidates.
4. Balloting continues until one candidate receives at least 5 votes. If no candidate receives 5 votes, the candidate with the lowest number of votes is dropped and a vote is taken again until a candidate receives 5 votes.
5. Staff announces who was elected Chair when a candidate receives 5 votes.

Voting for Vice Chair, Treasurer, Secretary

1. The Chair asks Commissioners to express their interest in serving as the specific role.
2. Interested Commissioners may make a statement of why they want to serve as that role.
3. Staff distributes ballots to each member of the Commission to vote for one of the candidates.
4. Balloting continues until one candidate receives at least 5 votes. If no candidate receives 5 votes, the candidate with the lowest number of votes is dropped and a vote is taken again until a candidate receives 5 votes.
5. Chair announces who was elected when a candidate receives 5 votes.

Proposed Motion

"I move to appoint... to serve as the Chair of the Youth Commission from 2025 to 2026."

"I move to appoint... to serve as the Vice Chair of the Youth Commission from 2025 to 2026."

"I move to appoint... to serve as the Secretary of the Youth Commission from 2025 to 2026."

"I move to appoint... to serve as the Treasurer of the Youth Commission from 2025 to 2026."