



# PARKS AND RECREATION DEPARTMENT

MONTHLY REPORT FROM JEFF BRAUER, PARKS AND RECREATION DIRECTOR  
NOVEMBER, 2015  
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## UPCOMING PARKS AND RECREATION EVENTS

- **Saturday, November 7**
  - Big Rock Bowl Flag football tourney, Philip S. Miller Park, 9 a.m. – 5 p.m.
- **November 21 – December 31**
  - Festival of Trees, Festival Park
- **Friday, December 18**
  - **Santa at the MAC 1-3 p.m. , MAC lobby**
  - **Free pictures with Santa, hot chocolate, cookies and candy canes**
- **Saturday, December 19-20**
  - State Championship Cyclocross Race, Rhyolite Regional Park, 6 a.m. – 4 p.m.
- **December 26 – January 31**
  - Christmas Tree Recycling Event, drop off locations will be at Centennial, Founders, Metzler Ranch and Paintbrush parks. Mulch from recycled trees will only be available at Founders, Metzler Ranch and Paintbrush parks through March 31 or when gone. Call 720-733-2260 for more information.
- **Sunday, January 10**
  - Nuggets Skills Challenge, Recreation Center, 10 a.m.
- **January 25-30**
  - Hoopla basketball tournament, Mesa Middle School.
- **Friday, February 12**
  - Daddy Daughter Ball – “Sweet Moments”, Douglas County Events Center, 6:30 - 8:30 p.m.
- **Monday, February 29**
  - Colorado Bluebird Project Monitoring Open House, Town Hall, 7 – 8 p.m.
- **Wednesday, March 9**
  - Colorado Bluebird Project Monitoring Training, Public Safety Training Facility, 7 – 8:30 p.m.
- **Tuesday, March 29**
  - Ridgeline Wranglers season kick-off meeting, The Grange, 7 – 8 p.m.



### Little Free Library at Bison Park

PREPARED BY BARBARA SPAGNUOLO, NATURAL RESOURCE SPECIALIST

Staff was contacted by a fourth grade teacher at Clear Sky Elementary with a request to install a Little Free Library at Bison Park. Little Free Libraries are free book exchanges that promote literacy and build a sense of community. The fourth



grade class purchased the library and held a dedication ceremony following the installation of the unit by Parks maintenance staff in early November. Folks are invited to share their love of reading by taking a book or leaving a book for others. This is the third Little Free Library to be installed in Castle Rock Parks; the other locations are the Community Garden at Glovers Park and Metzler Ranch Park.

## Parks Department bringing Holiday illumination to Castle Rock Holiday Lights

PREPARED BY KENT LANSVILLE AND BRIAN ROUNDY,  
PARKS STAFF



Parks Division illuminates the Town of Castle Rock with holiday cheer by installing holiday lights as a part of the 2015 Starlighting event. Staff collaborated with the Castle Rock Chamber of Commerce and other departments to execute a plan that included lighting 102 trees along Wilcox and Perry streets in Downtown

Castle Rock for a one mile stretch from Wolfensberger Road to Plum Creek Parkway. The innovative approach the Parks Division displayed led to a highly effective and successful lighting.

The team installed over 30,000 canopy lights, 60,000 trunk lights, 9,000 feet of electrical wiring, 10,000 additional lights throughout Festival Park, working hours from midnight to 8 a.m. and over 28 days, which equated to 2,400 labor hours. Mayor Paul Donahue acknowledged the Parks Division in the Council meeting in early November for their collaborative effort in bringing the holiday spirit to the Town of Castle Rock. Furthermore, John Woodrick with the Chamber of Commerce indicated that the parks team was attentive to all details and never hesitated to take on the challenge and difficult task.

Parks maintenance staff executed a clear planning process to balance daily park maintenance responsibilities with the execution of the holiday lights project. The team displayed cooperation to cover all responsibilities while assisting the streets division in plowing snow; assisting special events in fabricating a ginger bread family, installing the skating family, decorated 18 Festival of Trees with 50 lights a piece while maintaining a high level of service completing their daily tasks. This project was aided by Megan Lobban in Public Works, who provided traffic plans and signage to assist in diverting traffic and maintaining a safe work zone.



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## Trail Conditions

PREPARED BY LISA SORBO, PROGRAM COORDINATOR

In order to inform trail users about the new Trail Condition update page on the new website, POST has added new "Avoid the mud" decals to the frames of all of our map kiosk signs. The goal is to inform trail users about the website page [crgov.com/trailconditions](http://crgov.com/trailconditions), so they check out conditions BEFORE driving to use one of our trails, which hopefully will cut down on the damage done when people use our trails when muddy.

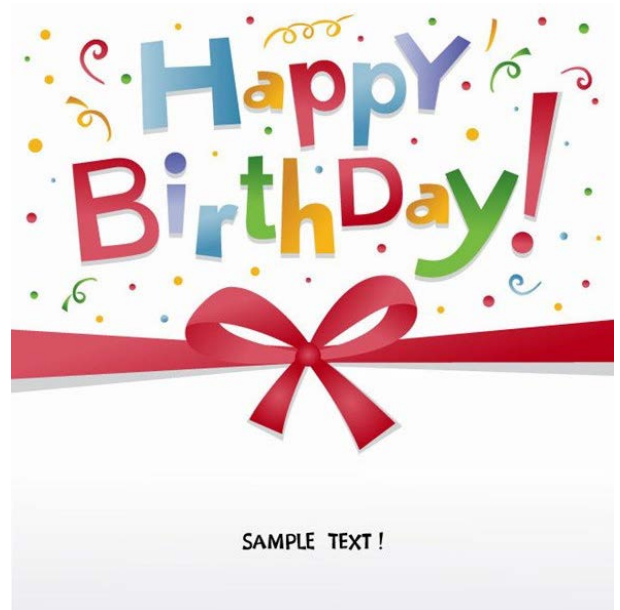


## Miller Activity Complex

### The Year in Review of Parties at the MAC

PREPARED BY MARCY JONES, YOUTH ACTIVITY COORDINATOR

Year/Month	# of Parties	Revenue
14-Oct	8	\$1,470.50
14-Nov	78	\$13,387.00
14-Dec	69	\$12,241.48
15-Jan	92	\$16,000.00
15-Feb	72	\$12,704.00
15-Mar	75	\$12,349.00
15-Apr	78	\$12,547.00
15-May	87	\$13,345.00
15-Jun	56	\$11,057.00
15-Jul	36	\$6,726.00
15-Aug	49	\$8,270.00
15-Sep	62	\$10,415.00
15-Oct	59	\$10,297.00
	<b>821</b>	<b>\$140,808.98</b>



For the first year of operation at the Miller Activity Complex, 821 birthday parties were held generating \$140,808.98 in revenue. The amazing team efforts of all employees at the MAC helped make the first year of birthday parties an overwhelming success.



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## November Birthday Parties

November 2015 MAC Birthday Parties	
Bump Soccer	4
Jumping Castle	2
Jumping Castle + Leisure Pool / Climbing Structure	3
Leisure pool / Climbing Structure	37
Sports Theme Party	3
Sports Theme Party + Leisure Pool / Climbing Structure	2
Sports Theme Party + Trampoline	1
Trampoline	8
Trampoline + Leisure Pool / Climbing Structure	17
<b>Total Parties</b>	<b>77</b>
<b>Revenue</b>	<b>\$12,098.00</b>

## MAC Facilities

PREPARED BY MIKE KILMAN, FACILITIES SUPERVISOR

New regulations pertaining to trampoline courts were recently issued by the Department of Labor and Employment's Division of Oil and Public Safety. The new regulations are requiring the same oversight and standards for trampoline courts that have long been required of amusement parks, carnivals, fairs, festivals and other family entertainment centers that provide mechanical rides and devices.

In November, the trampoline court at the Miller Activity Complex was inspected by the State of Colorado to determine if the facility meets the new regulations and standards. This inspection audits not only the physical structure for conformance to the trampoline court ASTM standards, but also signage, maintenance procedures and standard operating procedures.

The trampoline court was determined to be in compliance to all applicable standards and procedures. The "ride sticker" indicating compliance has been issued by the State of Colorado and is valid for one year.

## MAC Indoor Facility Rentals and Athletics

PREPARED BY NICOLE STEHLIK, ATHLETICS SUPERVISOR

The adult soccer program is running smoothly with only the tournament portion to finish in December. Registration for the winter session, which runs January – March begins December 14.



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The simulator golf league didn't produce near the number of participants as last fall season. Staff contributes the lack of registration to the late snowfall, therefore, many golfers were still enjoying the outdoors by the time registration closed.

The MAC is running a limited camp schedule during the winter months due to space availability. Archery, fencing and rugby are three current camp offerings and they are almost finished for the holiday season. They will pick up again in January and the full array of camps will begin at the end of March.

The winter youth soccer league is running smoothly and registration has already started for the next session in January. Athletics are expecting more teams for this next session, which will allow us to start adjusting the levels of play within each league to provide a more competitive game for kids.

## Facility Rentals

Field space is extremely limited except for the holiday weeks. We've had many teams inquire about availability through the end of February. The fields have limited space in November and December with the exception of the holiday weeks, while January and February is broaching full capacity.

### **NOVEMBER & DECEMBER**

#### **Monday – Fridays**

9am – 12pm

Field 1 – 48%

Field 2 – 75%

12pm – 5pm

Field 1 – 48%

Field 2 – 37%

5pm – 9pm

Field 1 – 76%

Field 2 – 68%

#### **Saturdays & Sundays**

Field 1 – 60%

Field 2 – 60%

### **JANUARY & FEBRUARY**

#### **Mondays - Fridays**

9am – 12pm

Field 1 – 40%

Field 2 – 70%

12pm – 5pm

Field 1 – 35%

Field 2 – 20%

5pm – 9pm

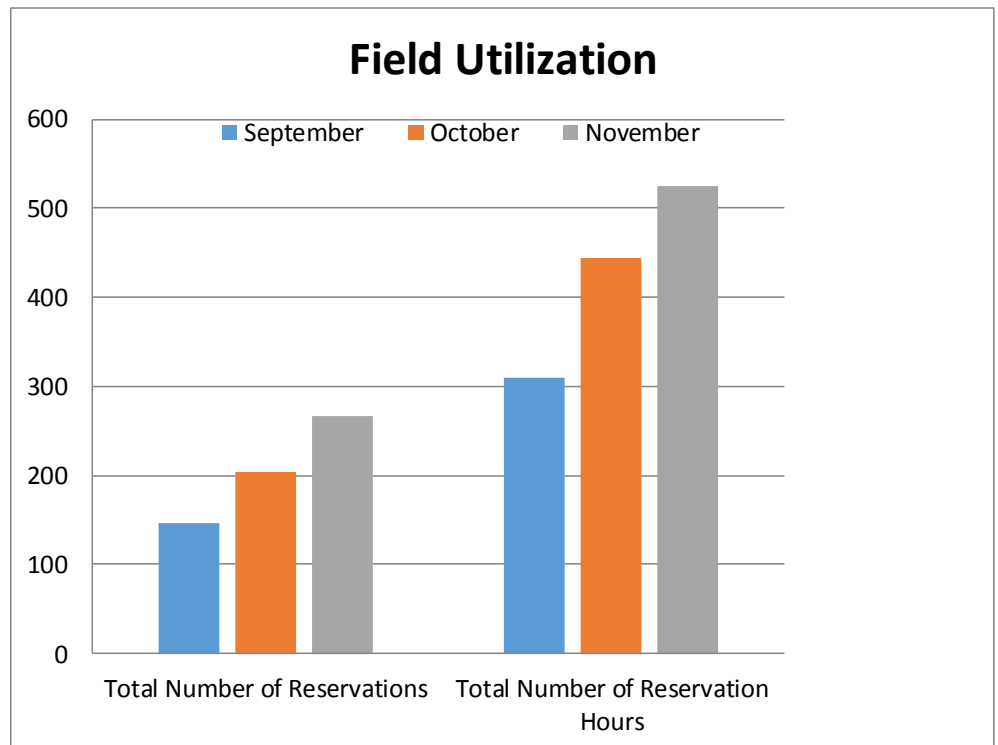
Field 1 – 100%

Field 2 – 100%

#### **Saturdays & Sundays**

Field 1 – 75%

Field 2 – 92%



## Space and Trails – Planning and Construction Division

### Philip S. Miller Park

PREPARED BY JEFF SMULLEN, MANAGER OF PARK PLANNING AND CONSTRUCTION



MW Golden Constructors and their subcontractors continued to work toward completion of phase two improvements. In November, the splash pad was completed and the park restroom building is now substantially complete and expected to be available for public use by mid-December. Core plaza concrete work is also substantially complete and the steel framework for the four park pavilion structures was delivered and is awaiting assembly. Chevcon, the project concrete subcontractor, has completed all concrete within the amphitheater seating areas and has completed the stage cover foundations. Only the stage area remains

to be poured. MW Golden is also now working on millhouse interior finishes now that exterior work, except for roofing, fireplace construction and painting are complete. Inside all doors and windows have been installed as well as drywall, painting, tongue and groove ceilings and bathroom tile.



### Metzler Ranch Restroom and Concession Building Structural Repairs



Over the past year, cracks emerged under two of the primary columns that support steel beams at the Metzler Restroom and Concession building. For the past several months, a structural engineer and contractor have developed solutions for the issue and repair work began in late November. Repairs will be complete by the second week in December.



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### Festival Park

On November 17, 2015, Town Council approved a professional services agreement with Design Workshop for Festival Park Preconstruction Services, including the production of construction documents, bidding services, permitting and construction observation in the amount of \$471,000. Work on the project has begun and plans will reach 90 percent completion by March and will be finalized in June.

### Trail Projects

PREPARED BY RICH HAVEL, TRAILS PLANNER

#### East Plum Creek Trail South

Rich Havel, Trails Planner continues to work on the preliminary design that will be used to identify land acquisition needs as well engineering assistance needs for floodplain, hydraulic and structural analysis. The preliminary design work will also allow staff to begin the process of engaging the Army Corps of Engineers, FEMA and Union Pacific Railroad for compliance with federal regulations and right of way issues.

A major portion of the planned two mile trail will pass through the open space tree canopy, riparian corridor and rolling topography along the beautiful Hier and Gannon open space. The trail will also cross East Plum Creek twice and will pass beneath a Union Pacific Railroad bridge structure. The trail will provide an important bicycle and pedestrian link between Crystal Valley, Heckendorf Ranch, Plum Creek and the future Lanterns development with Downtown Castle Rock as well as, northern and eastern neighborhoods, schools and public facilities.

Initial grading, drainage structures and wall design has been completed from Crystal Valley Parkway north to the Hier and Gannon Open Space. An additional 1,000 LF of trail has been designed, which include a draft plan for grading, 170 LF of retaining wall and one storm water drainage culvert. Staff will continue to work on pushing the trail design further north as time allows between current trail projects.

#### Red Hawk Ridge Golf Course Improvements

As a premiere municipality owned and managed golf course, golf staff has continued to look at ways to improve upon the course's high standards. In late October, park and golf staff met to discuss what improvements will be made to the facility; these items include realigning and replacing cart paths with concrete as well as adding and replacing restrooms from portable units to permanent buildings.



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Staff completed plans and construction details to construct wall-to-wall cart paths along holes one, two, 18 and the driving range. With plans completed, staff prepared an invitation for bid packet and the project was submitted to advertise on Rocky Mountain e-Purchasing System on November 3, 2015. A mandatory pre-bid meeting is scheduled for December 1, 2015 and bids are due back for Town review on December 15, 2015. The project is planned to begin in January and be completed by spring 2016. The current bid is the first phase of cart path construction to occur with subsequent phases to follow in 2016 pending available funding and priorities for other course improvements.

Other projects include completing the renovating all bunkers, construction of two on-course restrooms, practice facility improvements and clubhouse improvements. These improvements will all lead to increased customer satisfaction and potential future growth in revenue.

### Wolfensberger Pedestrian Bridge

The Wolfensberger Bridge Project will link Philip S. Miller Park with Ridgeline Open Space, creating a continuous 17-mile trail loop on a connected 650 acres of park and open space property. The project will provide an important link between a future major trail loop through Town, increase opportunities for special events and enhance the experience of trail users.

The bridge structure went into production in September and was completed in November. Currently, the structure is in storage and is ready to be shipped and installed once the abutments are in place. Staff has also looked into options to enhance the current design of the abutments and wing walls to include architectural elements to improve the overall appearance of the bridge as well as including a "Town of Castle Rock" sign placed across the west face of the bridge. The contractor is currently preparing cost estimates for these improvements for Town evaluation. The project is currently on schedule to be completed with the Philip S. Miller Park phase two improvements.