



## Board of Adjustment Meeting Minutes

Michelle Moore - Chair  
Ed Kane - Vice Chair  
Cooper Thayer  
Ryan Purcell  
Jeff Samuelson

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Thursday, March 2, 2023

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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This hybrid meeting is open to the public and will be held in a virtual format in accordance with the Board and Commission Electronic Participation, Connected and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall or electronically or by phone if preferred. This meeting will be hosted online and can be accessed by:

Online: <https://crgov.webex.com/crgov>

Phone-in: 720-650-7664

Meeting Number: 2489 747 9442

Meeting Password: 2023BOAmeeting

This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chair Moore.

### ROLL CALL

**Present** 5 - Boardmember Ed Kane, Boardmember Michelle Moore, Boardmember Cooper Thayer, Boardmember Ryan Purcell, and Boardmember Jeff Samuelson  
**Attendance** 2 - Tammy King, and Sharon Chavez

### CERTIFICATION OF MEETING

Mrs. King confirmed the meeting and agenda had been noticed in accordance with the Open Meetings Law.

### APPROVAL OF MINUTES

[BOA 2023-001](#)

October 6, 2022 Board of Adjustment Meeting Minutes

**Attachments:** [October 6, 2022 Board of Adjustment Meeting Minutes](#)

Moved by Board member Samuelson, seconded by Board member Kane to approve the meeting minutes for October 6, 2022 as presented. The motion passed by the following vote: 5 to 0

**Yes:** 5 - Boardmember Kane, Boardmember Moore, Boardmember Thayer, Boardmember Purcell, and Boardmember Samuelson

## PUBLIC HEARING ITEMS

### [BOA 2023-002](#) Request for Approval of Variance from the Minimum Rear Yard Setback Planned Development (3886 Castle Vista Drive)

**Attachments:** [STAFF MEMO](#)

[Attachment A: BOA Application Packet – BOA23-0001 – 3886 Castle Vista Drive](#)

Ms. King reported on BOA 2023-002 Request for Approval of Variance from the Minimum Setback at 3886 Castle Vista Drive. Staff recommends approval is it meets criteria.

Applicant: Kelly Deyoe, owner, provided additional details.

Public Comment: Laura Cawthorne, resident, support.

**Moved by Board member Thayer, seconded by Board member Samuelson, to approve the variance for 3886 Castle Vista Drive for the minimum required rear yard setback to construct a deck on the single family lot in the PD zone based on the request meeting the approval of criteria on Title 17.06.020 as presented. The motion passed by the following vote: 5 to 0**

## TOWN COUNCIL UPDATE

None.

## STAFF PRESENTATIONS

## BOARD MEMBER ITEMS

None

## ITEMS FROM STAFF

Ms. King reported that the Board will not meet next month.

## ADJOURN

**Moved by Chair Moore, seconded by Board member Thayer to adjourn the meeting at 6:14 p.m. The motion passed by the following vote: 5 to 0**

**Yes:** 5 - Boardmember Kane, Boardmember Moore, Boardmember Thayer, Boardmember Purcell, and Boardmember Samuelson