



**Meeting Date:** February 16, 2016

## **AGENDA MEMORANDUM**

**To:** Town Council

**From:** Judy Hostetler, Real Property Specialist

**Title:** Historic Preservation Board's Temporary Appointments to the Design Review Board (DRB)

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### **Executive Summary**

The Town Clerk discovered recently that the terms of the Historic Preservation Board's Design Review Board (DRB) representatives expired on December 31, 2015, along with the two Downtown Development Authority (DDA) representatives.

Noting the need to seat a temporary board in a timely manner, the Historic Preservation Board recommended two appointments to the DRB for Town Council consideration at their February 16, 2016 meeting. The Historic Preservation Board recognizes that the temporary terms will expire on May 31, 2016.

The two recommended appointments are Ms. Lucia McConnell and Mr. Bob Lowenberg. The Historic Preservation Board also recommended Town Council consideration to not count the temporary terms as full terms, with respect to term limits. The Historic Preservation Board will conduct new elections for their DRB representative(s) later this spring for the June 1, 2016 – May 31, 2017 term.