



Board of Building Appeals Meeting Minutes

Heather Attardo

Tom Martinez

Dave Perry

Monday, June 7, 2021

6:00 PM

Virtual Board Meeting

Online: <https://crgov.webex.com/crgov>

Phone-in: 720-650-7664

Meeting Number: 1876 70 2570

Meeting Password: MXyAr3TQx33

This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

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**** ALL TIMES ARE APPROXIMATE ****

CALL TO ORDER

Staff member Mr. Montoya called the meeting to order at 6:00 p.m. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

ROLL CALL

Phil Krantz was in attendance to provide a staff presentation. Amy Becker was in attendance.

Richard Morton was in attendance.

Present 3 - Heather Attardo, Tom Martinez, and Dave Perry

Attendance 4 - Ryan Hollingshead, Joseph Montoya, Sharon Chavez, and Sandra Aguilar

CERTIFICATION OF MEETING

Mr. Montoya confirmed the meeting and agenda had been noticed in accordance with the requirements of the Open Meetings Law.

ELECTION OF OFFICERS, ETC.

[BOBA](#)
[2021-002](#)

Election of Chair

Moved by Tom Martinez to approve the nomination of Tom Martinez as Chair. The nomination passed by the following vote: 4 to 0

Yes: 3 - Attardo, Martinez, and Perry

[BOBA](#)
[2021-003](#)

Election of Vice Chair

Moved by Richard Morton to approve the nomination of Heather Attardo as Vice-Chair. The nomination passed by the following vote: 4 to 0

Yes: 3 - Attardo, Martinez, and Perry

APPROVAL OF MINUTES

[BOBA](#)
[2021-004](#)

March 1, 2021 Board of Building Appeals Meeting Minutes

Attachments: [March 1, 2021 Board of Building Appeals Meeting Minutes](#)

Moved by Attardo, seconded by Martinez, that Board of Building Appeals March 2, 2021 meeting minutes be approved as presented. The motion passed by the following vote: 4 to 0

Yes: 3 - Attardo, Martinez, and Perry

STAFF PRESENTATIONS

Phil Kranz, Development Services Business Administration Manager presented the Development Activity Map on CRgov.com which was recently updated. The integrated map identifies the projects in Town and provides the progress and status of each project. It includes the various applications submitted and completed, showing the entire process and adding transparency.

TOWN COUNCIL UPDATE

Town Councilmember Hollingshead commented on some development and growth in how the Downtown is growing and the important of the Design Review Board. A study and survey is going out on how to fund the growing police and fire needs. Castle Rock should expect some Federal money from the recent infrastructure bill, and \$5 million is earmarked for infrastructure projects like water or roads.

BOARD MEMBER ITEMS

ITEMS FROM STAFF

A. Chief Building Official's Update

There are no public hearing items nor members of public present. Future efforts are on the review and adoption of updated codes. The second stakeholder meeting for electrical code has been held and the Town Council memo is being presented. The Contractors Luncheon, held in person in June, will be followed by the first stakeholder meeting for the International Building code revisions. Input for these codes is essential as the Town does not have to be in alignment with the State codes. The review and stakeholder input for the PMG (plumbing, mechanical and gas) codes will be forthcoming.

ADJOURN

Moved by Martinez, seconded by Attardo, that Board of Building Appeal meeting be adjourned at 6:35 p.m. The motion passed by the following vote: 3 with 1 abstain

Yes: 3 - Attardo, Martinez, and Perry

Minutes approved by the Board of Building Appeals on _____ by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Board of Building Appeals Chairperson